

This policy is informed by our Trust's vision of inspiring all - pupils, staff and our communities - to believe in their own ability in order for them to achieve the best possible outcomes, both academically and socially. By living by our values of being innovative, responsible and caring, we create powerful learning communities - positively impacting all of the Weaver Trust community.

1. General Illness in the School

- 1.1 If a pupil becomes ill in a lesson and employees feel that medical treatment is required, the student should in the first instance be sent to the first aider, accompanied by another pupil if necessary.
- 1.2. If the pupil is too ill or injured to be moved, a designated first aider should be called and first aid administered, if appropriate.
- 1.3. If follow-up treatment is required, the pupil's parent or carer will be called or a letter sent home with the pupil.
- 1.4. In more serious cases, where hospital attention is deemed necessary, the Academy will contact parents who will be expected to take their child to hospital.

2 Procedure in a Medical Emergency

- 2.1 Call an ambulance. An employee (usually the Admin Officer) will be responsible for this and will need as much information about the casualty as possible (Name, DOB, suspected injury/illness, level of consciousness etc.) along with the School's address and contact information.
- 2.2. Call the pupil's parent/carers to accompany the casualty to hospital (or next of kin where a member of staff is involved).
- 2.3. If a parent/carers is unavailable immediately, then an employee needs to accompany the child in the first instance. Another employee should follow the ambulance by car to support the first employee and bring them back to the School once parents or other relatives have arrived in hospital.
- 2.4. A pupil's IHP should explain what help they need in an emergency. The IHP will accompany a pupil should they need to attend hospital. Parental permission will be sought and recorded in the IHP for sharing the IHP within emergency care settings.
- 2.5. If a pupil needs to attend hospital in an emergency, an employee (preferably known to the pupil) will stay with them until a parent arrives, or accompany a child taken to hospital by ambulance. They will not take pupils to hospital in their own car.

Approved by: _____

Chair of Trust

CEO

Date: _____
